

***Sarah Vaughan***

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Wednesday, 15<sup>th</sup> April 2015

Heather Turnbull  
CEO  
Arthritis ACT Inc  
PO Box 4017  
Western Creek ACT 2611

***Health Promotion Coordinator (Canberra Times, 10/04/15)***

Dear Ms Turnbull

It is with great pleasure that I apply for this position. I would gain immense satisfaction from being able to use my teaching and presentation skills to improve the quality of life for a lot of people like my father.

I will bring to the position:

- The skills gained over 20 years of successful science teaching
- Knowledge of the health/medical industry gained over three years as pharmaceutical sales representative
- Excellent communication and interpersonal skills
- Energy and determination to make a difference

I have addressed the selection criteria in a separate document. This and the résumé will give you a more detailed outline of the knowledge and skills I will bring to the job and an idea of my motivation and drive.

Yours sincerely

Sarah Vaughan