

CDAA Code of Ethics

CDAA members will:

Promote the objects of the CDAA and act in accordance with its Constitution, promoting professionalism and respect for the practice of career development with clients, professional colleagues, stakeholders and the public.

Offer and undertake only those processes for which they are qualified and in circumstances where they have appropriate experience. Members shall make appropriate referral when their own competency does not meet the client's need or when their professional assistance cannot be provided or continued.

Present their qualifications and experience accurately and fully.

Provide sufficient and accurate information to enable a potential client to make an informed choice about whether and how to proceed in engaging their services. Such information shall include a description of the process, qualifications, experience and obligations of the practitioner together with fees and other expenses associated with the service.

Disclose all known and potential conflicts of interest before they arise. Members shall only proceed with the service if they are satisfied that the conflict or perception of conflict will not impair the member's impartiality and independence.

Maintain full confidentiality and privilege during and after the service.

Conduct services in a professionally responsible and timely manner, and in accordance with the law.

Treat clients and professional colleagues with honesty, respect, empathy and integrity.

Maintain professional currency and qualifications in accordance with the membership requirements of the CDAA.

Comply with the Professional Standards for Australian Career Development Practitioners.

The Career Development Association of Australia's Code of Ethics provides the fundamental ethical principles to guide CDAA members' professional practice and professional relationships and to protect the integrity of the Association and the profession.

All members of the CDAA are bound by its Code of Ethics.

The Code accords with the Professional Standards for Australian Career Development Practitioners.