

Statement addressing the selection criteria

Electronics Technician Traineeship

Reference number 2010/141

Education.

Completed year 12, Wynnum State High School, 2009. Passed three pre-tertiary subjects – Information Systems (HA), Maths Applied Stage 1 (SA) and English Studies (HA).

- Awarded HA for Electronics EL770C.
- Duxed VET Information Technology and year 11 Information Systems.

Accomplished Cert II in Retail Operations, 2008, through Australian Industry (AI) Group Training while working at Harvey Norman, Morningside.

Willingness to undertake further education.

Keen to learn new things and to meet new challenges. I am very interested in completing an Advanced Diploma in Electronics and then possibly undertaking further study at university.

- Chose to attend numerous training sessions through my time at Harvey Norman. These were voluntary training programs lasting between one and two hours after work. For the most part, these covered product knowledge but they also included sales and customer service training.

Broad interest in electronics, theoretical and practical.

I have been interested in electronics since primary school when my father bought me a basic electronics construction kit. This interest has grown as I progressed through high school and college.

- Built a computer with AMD dual-core processor, 2GB RAM, 160 GB hard-drive and 8800 GTS video card, 2008. Since then I have replaced the power supply, some RAM modules and the video card.
- Maintain a wireless network for the 3 computers in my household.

Skill and confidence using hands and hand tools.

I enjoy working with my hands to repair or create. I like to know how things work and I have particularly enjoyed working on electronic equipment, but I have also worked on cars and building projects. I have used a variety of hand tools with confidence.

- Built a circuit board, soldering in capacitors, resistors, light-dependent resistors and LEDs for a project at school, 2006. This project helped me gain an HA for the course.
- Recently assisted friend build a 40m² deck in Capalaba. Used circular saw and nail-gun as well as shovels and concreting tools.
- Assist my father, a mechanic, when working on the family cars, as well as with various maintenance tasks around the house.

Interpersonal, written and oral communication skills.

I have had four successful years in retail, interacting with customers, co-workers and department managers. I get on well with people and I enjoy being a good team player, assisting others when I can. I am a good communicator in both spoken and written language.

- Top sales person, Harvey Norman computers, Morningside, Jan and Apr 2010.
- Completed Professional Edge sales training through Harvey Norman (run by Tiger Scott), 2007.
- Wrote sales ads for Bay Motors to be placed in newspaper (Wheeler Deals), 2010.

Commitment and understanding of the principles of Occupational Health, Safety and Environment.

I was taught to be safety conscious at school and I have continued to be so. I have had one minor work accident and I'm not in a hurry to have a second one.

- Induction training at both Harvey Norman and Bay Motors included significant OHS&E modules.
- Have prevented work colleagues lifting items that were too heavy for one person to lift safely on a number of occasions. Worked with them to lift and carry the items in a safe manner, Harvey Norman, 2007-2010.
- Very careful when working on ladders undertaking home maintenance. Make sure that the ladder is secure and ensure that I don't lean too far in any direction.
- I am a good, safe driver (P-plates) with a clean record.

Willingness to work flexible hours when required.

Jake Bannerman

I have always believed that if you don't want to work the hours, don't sign up for the job. I am very willing to work whatever hours are necessary and to accept changes at short notice.

Since I started working, I have been expected to work weekends, public holidays and varying hours when the situation demands. Sometimes this has meant working a 12-hour shift at short notice.

Majority of my time has been spent working off a roster, sometimes a 4-day week, other times a 7-day week.

Ability to pass a seagoing medical and willingness to work at sea.

Excellent health; non-smoker, do some weight training and fitness exercise at home although not as much as I should.

I have enjoyed many day-trips afloat. Have been on fishing trips in Moreton Bay and down as far as Peel Island, at times experiencing wet, cold and windy weather and some choppy seas. Have never felt seasick.

With my uncle, took part in this year's Moreton Bay Classic in May. The weather was superb and we made a good catch of snapper and grassy sweetlip off Mud Island.